



EMPLOYMENT APPLICATION

760 Southbridge Street, Auburn, MA 01501 - (508)-832-6566 - Email: info@PoolsCuesSpas.com - Fax: 508-832-7342

Qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status.

Name: _____ Date of Application: _____
 Present Street Address: _____ Primary Telephone: _____
 City: _____ State: _____ Zipcode: _____
 How long have you been at this address? _____
 Job applied for: _____ Rate of pay expected \$ _____ Per _____
 How did you learn of this opening? _____

AVAILABILITY

Below, list hours available to work per week Check here if available anytime: _____

Monday		Tuesday		Wednesday		Thursday		Friday		Saturday		Sunday	
From	To	From	To	From	To	From	To	From	To	From	To	From	To

How many hours per week would you like to work? _____
 Have you ever applied at Pools & Cues & Spas, Too before? _____

RATE YOURSELF!

1 = Improvement Needed 2 = OK 3 = Good 4 = Top Performer

- _____ Energy Level – your sense of urgency, self-motivation, and enthusiasm
- _____ Communication Skills – your ability to listen well, express ideas clearly and accept feedback
- _____ Hospitality – your natural friendliness and customer service skills
- _____ Reliability – your dependability, attendance, self-discipline, and dedication
- _____ Personal Pride – your appearance, hygiene and achievement
- _____ Teamwork – your cooperation with others and team spirit
- _____ Computers and Technology – your experience and knowledge of basic computer programs

List any computer programs you're familiar with: _____

- 1: What achievement in life are you most proud of? _____
- 2: What are your personal strengths? _____
- 3: What are your weakest areas? _____
- 4: What are your five-year goals? _____
- 5: Why do you want to join our team? _____

Can you perform the essential functions of this job, with or without accommodations? _____ Yes _____ No

In case of emergency, contact: _____ Phone: _____

Do you have reliable transportation to work? _____ Yes _____ No

Do you have any relatives or friends currently working at Pools & Cues & Spas, Too? _____ Yes _____ No

If yes, state the relationship to you: _____

Have you ever worked for a company that specialized in Pools, Spas, Billiards or Darts? _____ Yes _____ No

If yes, which company/companies: _____

Have you ever owned a pool or spa before? _____ Yes _____ No

If yes, what did you feel about it? _____

PLEASE NOTE, ALL ITEMS ON REVERSE SIDE MUST BE COMPLETED

EMPLOYMENT APPLICATION CONTINUED

In the event you are required to use your personal or company automobile to conduct company business, please complete the following:

Do you have a valid driver's license? Yes No If yes, indicate: _____ State _____ Number _____
 Do you have automobile liability insurance? Yes No

*Only applicants whose job will involve driving need respond. Ask the manager to whom you are applying for details.

PAST EMPLOYMENT (beginning with most recent)

Name, Address, And Phone # of Company	From		To		Last Position Held		Weekly Starting Salary	Weekly Ending Salary	Reason For Leaving	Name of Supervisor
	Mo	Yr	Mo	Yr	Title	Duties				

PERSONAL REFERENCES (not former employers or relatives)

Name & Address	Occupation	Phone Number

RECORD OF EDUCATION

School	Name & Address of School	Course Of Study	Years Attended		Circle Last Year Completed	Did You Graduate?	List Diploma or Degree	Grade Average
			From	To				
High School					1 2 3 4			
College/VoTech					1 2 3 4			

BACKGROUND

Are you 18 years of age or older? Yes No If no, Date of Birth ____/____/_____
 Have you ever been convicted or pled guilty or nolo contendere to any crime involving violence to another person? Yes No
 Have you ever been convicted or pled guilty or nolo contendere to any crime involving dishonesty, theft, fraud or embezzlement? Yes No
 Have you ever been convicted or pled guilty or nolo contendere to any sexual crimes including rape, assault or involving minors? Yes No
 Have you ever been convicted or pled guilty or nolo contendere to any crime involving distribution or intent to distribute illegal drugs or other controlled substances? Yes No
 Have you ever been counseled or disciplined for cash handling violations? Yes No

IMPORTANT – READ BEFORE SIGNING

I certify that the information given herein is true and complete to the best of my knowledge.

I understand that incorrect, misleading or incomplete information on this application may result in immediate termination of employment. I understand that this employment application and any other company documents are not contracts of employment and that any individual who is hired may voluntarily leave employment upon proper notice and may be terminated by the employer at any time and for any reason. I also understand that any oral or written statements to the contrary are expressly disavowed and should not be relied upon by any prospective or existing employee. I understand that the use of illegal drugs is prohibited during employment. If company policy requires, I am willing to submit to drug testing to detect the use of illegal drugs before and during employment.

Signed: _____ Date: _____